



**CVM
Policies and
Procedures
Handbook**

Subject: *Forklift Operating Policy*

Section: *Administrative*

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To Be Reviewed Yearly by: *Committee on Policies & Procedures*

Source:

Cross Reference:

Forklift Operating Policy

College of Veterinary Medicine

If a CVM employee's assigned job responsibilities require him/her to operate a forklift, at any time, you must receive operator certification before proceeding. There will be classes given by CVM certified instructors to individuals to receive their certification before operating a forklift. Authorization to attend classes must be received from the appropriate Program Director. The College's Safety and Facilities Committee Chairman will oversee the certification process and maintain all records of certification.

Approved: _____

Kent H Hoblet

Kent H. Hoblet
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10/4/12

Date