

**CVM
Policies and
Procedures
Handbook**

Subject:*CVM Policy on Receiving
Animals Donated to CVM for
Research or Teaching*

Section:*Administrative*

Number:*CVM 1.23*

Pages:*3*

Date:*01/09/13*

Replaces Policy Dated:*08/23/05*

To Be Reviewed Yearly by:*AHC Director, and
Laboratory Animal*

Source:*Veterinarian*

Guide for the Care and Use of

Cross Reference:*Laboratory Animals
AAALAC Material*

This policy applies only to animals donated to the College of Veterinary Medicine at Mississippi State University.

According to the *Guide for the Care and Use of Laboratory Animals*, “all animals must be acquired lawfully, and the receiving institution should make reasonable attempts to ensure that all transactions involving animal procurement are conducted in a lawful manner.”

1. All donations of animals to CVM must be approved by the Dean or his designee (Department Head, Associate Dean or Director) and processed through the LARAC office prior to acceptance into the facility. The LARAC office will instruct the animal owners regarding the correct documentation required for acceptance by CVM. Proof of ownership, appropriate testing and paperwork for interstate shipment, and space for quarantine at CVM are among the absolute requirements for receipt into CVM. If available, medical history and immunization schedules should be provided.
2. Animals may not be transferred from any private individual, group, company or institution until a fully approved animal use protocol is on file. This includes animals received as clinical cases and transferred to teaching or research due to owner request. Additionally, animal ownership may not be transferred to CVM until all required paperwork is received and approved through the LARAC office.
3. Approval of donation of an animal to the MSU-CVM is contingent upon acceptance of financial obligations arising from the donated animals' housing and care.
4. At the time of donation, the CVM's "Donation" form will be completed in full and signed by both CVM personnel and the donor. No utilization of an animal donated to CVM may take place until the "Donation" form is completed, and all requirements above have been satisfied.
5. The shipment of animals is regulated by both state and federal laws, and University guidelines:
 - No animals may be brought to or may leave the CVM campus without the prior approval of the CVM administration and the Attending Veterinarian (or designee).
 - Compliance with state regulations/guidelines generally requires that a veterinarian examine and certify the health of the animals prior to shipment from any state other than Mississippi.
 - LARAC policy requires that a health certificate be completed for all animals that are moved off campus.

- No animal may be donated to CVM if it has been exposed to an animal known to have or suspected of having rabies. No animal may be donated to CVM if it has recently bitten an individual with resulting risk of rabies exposure.

6. Procurement of animals through this policy will be in compliance with regulations as promulgated through the Mississippi Board of Animal Health and USDA APHIS. This information may be obtained by contacting the State Veterinarian's office:

State Veterinarian
Box 3889
Jackson, MS 39207
Office Phone: (601) 359-1170
Office Fax: (601) 359-1177

Current regulations may also be found at <http://www.mbah.state.ms.us/>

Approved: Kent H. Hoblet 3-24-2013
Kent H. Hoblet, Dean Date
College of Veterinary Medicine