



**CVM
Policies and
Procedures
Handbook**

Subject: *Policy on Payment of Professional
Dues*

Section: *Administrative*

Number: *CVM 1.27*

Pages: *1*

Date: *04/16/13*

Replaces Policy Dated: *03/31/98; 02/01/00*
To Be Reviewed Yearly By: *CVM Dean ; Director of
Administrative Services*

Source:

Cross Reference:

Policy on Payment of Professional Dues

The College will allow payment of dues to a professional organization, using discretionary College funds generated by an employee. As a guideline, the payment may be allowed if the dues are a requirement for the job and are of benefit to the College. Each department head, director, or service area manager will determine the business necessity of the membership for that employee.

Institutional memberships payable by the CVM will be sought whenever possible.

Approved: Kent H. Hoblet 4/29/2013
 Kent H. Hoblet, CVM Dean Date