



College of Veterinary Medicine Policies and Procedures

Subject: Classroom/Library Visitors

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To Be Reviewed Yearly by: Academic and Student
Affairs (Significant changes reviewed by MSU General
Counsel)
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Classroom/Laboratory Visitors

Only MSU-CVM students, faculty or staff should be present at any time day or night in any restricted area (classroom, laboratory (to include Multi-Discipline Laboratories), Animal Health Center) without escort by an authorized student, faculty or staff member. Student guests are not allowed to self-escort to the MDL areas either during or after business hours; guests must remain in the company of their sponsoring student for the entirety of their visit to the building. Any student, wishing to invite a visitor to the classroom or lab during any educational activity should register that request with the Office of Student Affairs and with the appropriate faculty instructor (where applicable) PRIOR TO that visitor's arrival. It is the responsibility of all MSU-CVM students, faculty and staff to help ensure the safety of all. Students, faculty and staff are encouraged to be observant of guests in the building and to be watchful for unauthorized visitors.

Approved: Kent H Hoblet 3-24-2013
Kent H. Hoblet, Dean Date
College of Veterinary Medicine