



**CVM
Policies and
Procedures
Handbook**

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Mail

College of Veterinary Medicine

There is an inter-office mail service for sending memos, packages, information, etc. between offices of the University. However, personal mail should be received via the U.S. Postal Service at your home address. Also, personal letters including business matters should use U.S. Postal Service.

Approved: _____

Kent H. Hoblet

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5-22-2012

Date